

THE GEORGE WASHINGTON UNIVERSITY
Washington, DC

MINUTES OF THE REGULAR MEETING
OF THE FACULTY SENATE HELD ON
SEPTEMBER 11, 1998, IN THE ELLIOTT
ROOM, UNIVERSITY CLUB, MARVIN CENTER

The meeting was called to order by Vice President Lehman at 2:15 p.m.

Present: President Trachtenberg, Vice President Lehman, Registrar Selinsky, and Parliamentarian Pagel; Dean Mazzuchi; Professors Berkowitz, Boswell, Captain, Cawley, Gallo, Granger, Griffith, Gupta, Harrauld, Harrington, Hoare, Johnston, Loew, Lynch, McAleavey, Mergen, Nagy, Peroni, Robinson, Silber, Wilmarth, Wirtz, and Yezer

Absent: Deans Futrell, Grossman, Harding, Lefton, Phillips, Riegelman, and Young; Professors Agnew, Simon, and Sodaro

APPROVAL OF THE MINUTES

The minutes of the regular meeting of May 8, 1998, were approved as distributed.

RESOLUTIONS

I. RESOLUTION 98/2, "A RESOLUTION TO CHANGE THE DESCRIPTION OF THE Z SYMBOL"

Professor McAleavey, Co-Chair of the Joint Committee of Faculty and Students, noted that Professor Sodaro, Chair of the Educational Policy Committee, could not be present. Professor McAleavey explained that he was not a member of the Joint Committee last year when the Resolution was developed and then forwarded to the Educational Policy Committee for its review. Although he was not part of the discussion about the Resolution, he understood that its intent was to clarify the definition of the Z grade. He noted that Cheryl Beil, Director of Academic Planning and Assessment, and Brian Selinsky, Registrar, both participated in the Committee's discussions and were present to answer any questions the Senate might have. Professor McAleavey then moved the adoption of Resolution 98/2, and the motion was seconded.

Vice President Lehman asked the privilege of the floor for Director Beil. She explained that the Z symbol was intended to identify and not penalize those students who registered for courses they did not attend (i.e., the student was attending a different section of the course or had failed to withdraw from the course). If students do not petition to have the "Z" changed or deleted, it remains a permanent notation on their transcripts, and is not

included in the calculation of their grade point averages. Because of the ambiguity in the last clause of the definition of the Z symbol which reads "and [a course] in which they have done no substantial graded work," there is much variation in how faculty assign the Z symbol. Some students who stop attending classes after earning failing grades on quizzes but before taking final exams may be assigned an "F," "Z," or "I" depending upon the professor's definition of what constitutes substantial graded work. Moreover, the transcripts of many students who earn poor grades or who fail to make satisfactory academic progress contain many "Z's," which results in a misrepresentation of their GPAs. For example, a student who registered for five classes, earned one "A" and was assigned four "Z's" for the classes he or she stopped attending after the midterm, would have a 4.0 GPA for that semester.

Professor Gupta asked if the new definition now means, for example, that a student who takes one quiz in the first week of classes and then drops out but does not drop the course would not receive a Z, but would receive an F. Director Beil said that that was correct, but the student could petition to withdraw.

Professor Griffith pointed out that the last line of the RESOLVING clause states that "the symbol of Z is not a substitute for any grade from A to F or an Incomplete," and he thought that that is exactly what it is--a substitute for a grade. Professor Silber agreed because he thought the Z symbol was intended to aid in straightening out problems in enrollment and that it is not a grade. Professor McAleavey said that it seemed to him the intention of the Resolution was to reflect the fact that the student has not been participating and that the Z symbol is not an academic evaluation. Professor Robinson said that she thought the controlling language was "for any grade from A to F or an Incomplete," thereby limiting the use of the Z symbol for a grade or incomplete. Professor Gupta suggested that the language might read: "the symbol of Z is not a grade." Professor Loew suggested that the Z symbol might be defined as an "administrative notation" to make it clear that it has been assigned awaiting resolution presumably.

Professor Griffith moved to amend the last sentence of the RESOLVING clause to read: "The symbol of Z is not a grade but an administrative notation." The motion was seconded, and Professor McAleavey accepted it as a friendly amendment.

Professor McAleavey pointed out that an administrative notation is one which the faculty personally is responsible for assigning. Registrar Selinsky added that it is used administratively at times when it is necessary to track down missing grades. Rather than giving an F or a Z, faculty often leave grades blank, and he will assign a Z after every attempt has been made to get a grade for a student by a certain date.

Professor Wirtz said that the language in the last part of the first sentence, i.e., "and in which they have done no graded work, or when the instructor has not assigned a grade," suggests that a Z symbol can be assigned when students have done graded work but the instructor chooses not to assign a grade, and he did not believe that that was the intent of the Resolution. It seemed to him that the instructor has to give a grade and not a Z if any work has been submitted for a grade. Director Beil explained that the language was included to cover those situations in which class participation is factored into the final grade and graded work in the form of quizzes, papers, or examinations are not given or due until the end of the semester. Those students who attended class regularly or even intermittently could and would be assigned a grade for their participation, although usually that grade would not be assigned until the end of the semester, as it reflects students' participation throughout the semester. Professor Wirtz responded that the language does not reflect that, because in a situation in which there is no graded work there is no basis for a grade, but the phrasing implies that when there has been graded work the instructor may choose to offer a "Z" rather than a grade.

Professor McAleavey said that that question might be resolved by including the words, "when the instructor has no basis for assigning a grade," but it has been his experience that, although it is the responsibility of the faculty to submit grades, there are some professors who do not, in fact, submit grades. Registrar Selinsky agreed, pointing out that there are entire classes of grades that are not submitted sometimes. He said that there are a lot of late registrations and his office tries to track down those grades. Quite often a faculty member will respond that he or she did not assign a grade because the student never showed up for class, so many of the Z's are assigned administratively when the faculty should have done this themselves. One problem, he said, is that the student's registration must be reflected in some fashion, and the Z is the way the University has done it historically.

Professor Loew said that the answer to Professor Wirtz' question might be to delete the phrase "and in which they have done no graded work" in the first sentence. Professor Yezer questioned whether the term "grade" would refer to an evaluation for an entire course or an evaluation for any piece of work and he thought the language ought to be clear to differentiate between an overall evaluative grade and graded work. Director Beil stressed the importance of retaining the language "no graded work" in the Resolution. Without it, the problem with the original language would not be remedied, and "no substantial graded work" would remain open to interpretation by the instructors and students. Students who do any graded work in a class should not receive a "Z"--it should be a lettered grade from A to F, a withdrawal, or an Incomplete.

A discussion followed by Professors Boswell, Griffith, Gupta, Silber, Wirtz, Yezer, Director Beil, and Registrar Selinsky.

Professor Griffith moved that the first sentence of the RESOLVING clause be amended to read: "The symbol of Z is assigned when students are registered for a course that they have not attended or have attended only briefly, and in which they have done no graded work." The motion was seconded. The question was called and the amendment was passed.

The question was called on the original motion, as amended, and Resolution 98/2 was adopted. (Resolution 98/2, as amended, is attached.)

II. RESOLUTION 98/3, "A RESOLUTION TO ENHANCE UNIVERSITY RELATIONS WITH ITS RETIRED FACULTY"

On behalf of the Committee on Appointment, Salary and Promotion, Professor Boswell, Chair, yielded the floor to Professor Wilmarth for the introduction of a Substitute Resolution.

Professor Wilmarth distributed copies of the Substitute Resolution to the Senate. He explained that this Resolution reflects changes, which are not substantive, to convert the original Resolution into a "sense of the Senate resolution" with recommendations to the University Administration, as opposed to a mandatory resolution that would require action by the Board of Trustees to become effective. He noted that some of his colleagues, particularly Professor David Robinson, felt that crafting this proposal as a mandatory resolution probably was not the best course to follow. The Substitute Resolution makes recommendations to the University for strengthening its relationships with its retired faculty.

Professor Wilmarth said that, after conferring with Professor Boswell, two of the proposed changes in the Substitute Resolution should be removed in order to preserve the factual accuracy of the Resolution. In particular, the word "emeriti" in the Second and Fourth WHEREAS Clauses of the original Resolution should be retained because the ASPP Committee reviewed the University's relations only with emeriti faculty. However, he pointed out that the RESOLVING Clauses in the Substitute Resolution refer generally to all retired faculty. One other small change in the Fourth RESOLVING Clause was to encourage retired faculty to submit news about their significant professional activities and accomplishments to the University Public Affairs Office and Academic Vice President' Office, rather than inviting formal Annual Reports as specified in the original Resolution.

Professor Wilmarth then moved the adoption of the Substitute Resolution, and the motion was seconded. The question was called,

and Substitute Resolution 98/3, as amended, was adopted. (Substitute Resolution 98/3, as amended, is attached.)

INTRODUCTION OF RESOLUTIONS

No resolutions were introduced.

REPORT ON CAMPUS PLANNING BY LOUIS H. KATZ, VICE PRESIDENT AND TREASURER

Vice President Katz said that the purpose of the campus planning process is to create a physical environment to support the University's core mission of education, research and patient care. Campus planning also supports additional missions of the campus, such as providing adequate off-campus housing, recreation and social activity space and also space for administrative functions. To be successful, he said, we must take into account the regulatory environment the University is in--the D.C. Land Use Policy--and we need to remain always flexible because we are regulated by a Campus Plan. He pointed out that the Campus Plan we currently have now dates from 1985 to the year 2000 and everything we do on this campus we gauge against that, so, therefore, we want to keep it as flexible as possible because the University's needs are going to change in the future. Using slides, he described how the campus has evolved in the last ten years through creating a distinct campus identity by the renovation of existing facilities and construction of new facilities on campus, and by off-campus leasing for additional space. The University's five-year plan includes the following renovation projects: enhancement and expansion of Marvin Center space; conversion of office space in Gelman Library to library use; conversion of townhomes to house a new Faculty Club; and proposed renovation of the West End Apartments to provide additional student housing. The five-year plan also includes funding for construction of the Health & Wellness Center, an additional residence hall, the Media & Public Affairs Building, a Law School building, the School of Business and Public Management building, and a science building, all of which, he said, were approved by the Board in May.

Vice President Katz noted that the University must file a new Campus Plan with the Bureau of Zoning Adjustment (BZA) in the year 2000. The last Campus Plan was filed in 1986 and approved in 1993, and, in practice, Campus Plans have been approved for periods of 15 years; therefore, the new Campus Plan will cover the years 2000-2015. He said that in addition to the renovation and construction included in the five-year capital budget, the Campus Plan will also address construction of a new hospital facility, renovation of the existing hospital building for other purposes, an addition to the University Parking Garage, and location of the proposed science building. He said that the University will continue to explore opportunities to acquire additional space by expanding its current

boundaries and the Campus Plan will provide the forum for obtaining the regulatory approval necessary to expand current boundaries. Vice President Katz then offered to answer any questions.

Professor Nagy asked, first, why the residence halls were connected to the internet before the academic buildings and asked when the latter would be connected, and, second, why the benefits office was moved to an off-campus location, leaving a small on-campus benefits office with reduced hours? Vice President Katz replied that the residence halls were connected to the internet before the academic buildings because the students who live in residence halls that are connected are paying some \$500 in additional fees per year for the new technology. And work to connect the academic buildings has been speeded up. Secondly, he said that the Benefits Office was moved two years ago to 21st & K Streets because the University was able to get a ten-year lease on that building at a very attractive rate for approximately 35,000 square feet.

Professor Captain asked Vice President Katz about Mount Vernon since it was not mentioned in his report. Vice President Katz responded that though Mount Vernon was not included in his presentation today, it will be in future reports. He said that a lot of refurbishing of the campus took place over the summer but it will take three years to bring that campus to a level that we are accustomed to on this campus and the University fully intends to do that.

Professor Loew said that the plan presented by Vice President Katz was very impressive and a very good plan, but he wondered if there were relevant Senate Committees involved in the process of putting this plan together. Vice President Katz replied that the original Campus Plan put together in 1985 is the basis upon which the University is working, plus the 5-year Capital Budget. With regard to the 5-year Capital Budget, he said that discussions have been held within various Senate Committees. As far as the development of a new Campus Plan is concerned, he said that he fully intends to include the Faculty Senate in that process.

Professor Griffith pointed out that, in the report last year from the Fiscal Planning and Budgeting Committee, total enrollment figures had risen about 10% over the period of 1993 to 1997, yet there is no mention in the Campus Plan about providing additional classroom space, which he thought is urgently needed. Vice President Katz said that he did not have the exact numbers to give him today, but there will be additional classroom space in the various projects, such as the Media & Public Affairs Building, the School of Business and Public Management building, and the Law School building. Vice President Lehman commented that what we have to think about in problem-solving relative to classroom space is utilizing optimally all the timebands that we have available.

If all the timebands are optimally utilized, he said, we would not have a classroom space problem.

Professor Peroni asked the President if the proposed Law School building is "set in stone," and the President Trachtenberg replied that it is contingent on fundraising. Professor Johnston asked what the range of costs would be for the new Law School building, and the President indicated that it would cost from \$20 to \$40 million depending on the building.

Professor Cawley asked what the process of decision-making would be with regard to the disposition of the old hospital because he had heard that a Committee has been formed to advise the administration in that respect. President Trachtenberg said that there is no committee and that planning for the old hospital space very likely would not actively begin until the University actually has a Certificate of Need for the new hospital from the City. Once the University gets the green light to build the new hospital, it will take at least two years to do that, which is more than enough time for making plans for the old hospital space.

GENERAL BUSINESS

I. NOMINATIONS FOR ELECTION OF CHAIRS AND MEMBERS OF FACULTY STANDING COMMITTEES

Professor Robinson moved the nomination for election of the following: Professor Edward J. Cherian, as Acting Chair of the Committee on Fiscal Planning and Budgeting; Professor David E. Silber as Chair of the Committee on Athletics and Recreation; and Professor Michael Castleberry, as Acting Chair of the Committee on Honors and Academic Convocations. The nominations were approved.

Professor Robinson then moved the nominations for election of the following: Professors Sharon Confessore, Charles Garris, and Anthony M. Yezer to the Committee on Fiscal Planning and Budgeting; Professor Jane McDonald to the Committee on Professional Ethics and Academic Freedom; Professor Paul Poppen to the Committee on Athletics and Recreation; and Professor Emeritus Arthur D. Kirsch to the Committee on Appointment, Salary and Promotion Policies. The nominations were approved.

II. RESCHEDULING OF OCTOBER 9, 1998, FACULTY SENATE MEETING

The Senate approved changing the date of the October 9th Senate meeting to October 16th.

III. REPORT OF THE EXECUTIVE COMMITTEE

The Report of the Executive Committee by Professor Robinson, Chair, is enclosed.

IV. ANNUAL REPORTS OF SENATE STANDING COMMITTEES

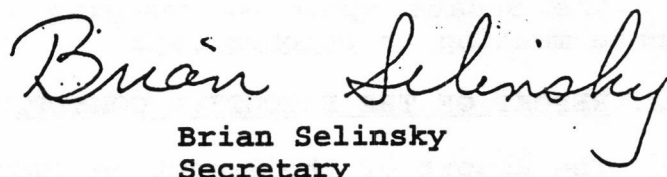
Annual Reports (1997-98 Session) from the following Senate Standing Committees had been received during the summer and distributed with the agenda: Administrative Matters as They Affect the Faculty, Honors and Academic Convocations, Libraries, Research, and Executive Committee of the Faculty Senate.

BRIEF STATEMENTS (AND QUESTIONS)

Professor Griffith made two brief statements. First, he said that he had received a large number of complaints voiced by members of his faculty about the abrupt and late cancellation of classes because of the Opening Convocation ceremony. Inasmuch as he thought that the Convocation date presumably had been planned well in advance of the date, it seemed that the faculty might have been notified of the cancellation before they constructed and distributed their syllabi, which they had to immediately turn around and revise. Secondly, Professor Griffith referred to a full page advertisement by the President in the Hatchet in which he indicated that the University will invest more than \$120 million to upgrade technology throughout the campus. The Fiscal Planning and Budgeting Committee, he said, was puzzled by that figure because the numbers presented to the Committee last year and reported to the Senate was about \$50 million. Professor Griffith asked the President to explain how the \$50 million was increased to \$120 million over the summer. The President called upon Vice President Lehman who explained that the total number now listed for the information technology issue includes not only the new funding of approximately \$50 million, but also includes approximately \$21 million for the new finance system that will be put in place over the next three years. The remaining balance includes existing funding for BANNER and other administrative functions. The amount of money relative to the academic part of the initiative, in other words, the basic information technology initiative, has not changed, but the total number now includes everything that we are doing in the information technology arena.

ADJOURNMENT

Upon motion made and seconded, President Trachtenberg adjourned the meeting at 3:55 p.m.


Brian Selinsky
Secretary

A RESOLUTION TO CHANGE THE DESCRIPTION OF THE Z SYMBOL (98/2)

WHEREAS, the description of the Z grade/symbol on p. 277 of the *University Bulletin*, "The Z grade is assigned when students are registered for a course which they have not attended and in which they have done no substantial graded work" is contradictory and confusing; and

WHEREAS, on page 276 of the *University Bulletin* reference is made to "the symbol Z (Unauthorized Withdrawal)" and on page 278 to "a grade of Z," it is unclear whether or not the Z is a grade; and

WHEREAS, there is abundant evidence that this mark is being used incorrectly;

WHEREAS, the Joint Committee of Faculty and Students and the Committee on Educational Policy of the Faculty Senate have produced and approved a revised definition of the Z symbol and a policy to prevent abuses in its use; NOW, THEREFORE

BE IT RESOLVED BY THE FACULTY SENATE OF THE GEORGE WASHINGTON UNIVERSITY

1. That the description of the Z "grade" as given in the *University Bulletin* and in other bulletins of the various Schools, Colleges, and Divisions be changed to:

The symbol of Z is assigned when students are registered for a course that they have not attended or have attended only briefly, and in which they have done no graded work, ~~or when the instructor has not assigned a grade.~~ At the end of the academic year, students' records will be reviewed; if there is more than one Z per semester, the student's record will be encumbered until released by the student's advisor or academic dean. The symbol of Z is not a grade substitute for any grade from A to F or an incomplete, but an administrative notation.

Joint Committee of Faculty and Students and Educational Policy Committee
5/98

Adopted, as amended, September 11, 1998

A Resolution To [~~Enhance~~] Strengthen University Relations with its Retired Faculty (98/3)

Whereas, good policy suggests that the University should avail itself more fully of the experience, goodwill, and volunteerism of its retired faculty, defined as those former regular active status faculty who are eligible for retirement benefits); and

Whereas, the Senate Committee on Appointment, Salary, and Promotion Policies has reviewed the University's existing relations with its emeriti and sampled the relations of other universities with their emeriti; and

Whereas, forty-four members ^{of} the GW Society of the Emeriti, responding to a questionnaire, have proposed ways in which retired faculty might [~~"re-connect"~~] participate more fully [~~with~~] in the life of the University; and

Whereas, emeriti who are now on the Alumni mailing list express the wish that retired faculty be more fully informed of campus activities;

Therefore, Be it resolved by the Faculty Senate of the George Washington University: that it is the sense of the Faculty Senate

(1) that [~~the appropriate~~] University offices should mail to all retired faculty appropriate such University publications [~~as are available to active-status faculty~~];

(2) that all schools and departments should create mailing-lists of their respective retired faculty for the purpose of distributing to them such notices as invite their participation in appropriate social and scholarly activities;

(3) that schools and departments, whenever [~~possible~~] feasible, should afford shared office space and modest support services to those of their retired faculty who remain professionally active;

(4) that the Vice President for Academic Affairs should invite retired faculty to submit [~~modified Annual Reports detailing~~] news of their significant professional activities, with the understanding that the Office of University Relations [~~will~~] may publicize these activities in an appropriate venue;

(5) that the Committee on Ceremonies should consider the selection of outstanding retired faculty for recognition at the May Commencement ceremony; and

(6) that various offices of the University should encourage participation in the life of the University from those retired faculty who have volunteered their services.

* Deletions bracketed; additions underlined.

Committee on Appointment, Salary and Promotion Policies (including Fringe Benefits)

April 21, 1998

Adopted, as amended, September 11, 1998

REPORT OF THE EXECUTIVE COMMITTEE
SEPTEMBER 11, 1998
PROFESSOR LILIEN F. ROBINSON, CHAIR

1. NONCONCURRENCES

Three nonconcurrences have been received by the Executive Committee over the summer; two from the Columbian School of Arts and Sciences, and one from the School of Business and Public Management. The Executive Committee has begun the process of review.

2. FACULTY HANDBOOK REVISION

In accordance with standard practice, the Executive Committee recently reviewed the administration's proposed revision of the Faculty Handbook, and made some recommendations for additions or changes.

3. PROPOSED UNIVERSITY COPYRIGHT POLICY

The Ad Hoc Committee on Copyright Policy appointed by the Executive Committee this past May met over the summer and presented its recommendations to the administration. It is anticipated that a resolution to endorse a revised Copyright Policy will be brought to the Senate next month. The Executive Committee appreciates very much the efforts of Professor Wilmarth, the Convener, and the Ad Hoc Committee to ensure that the Copyright Policy received timely attention.

4. OTHER SENATE MATTERS

The Executive Committee appointed Professor Sharon H. Lynch, Chair of the Research Committee, and Professor Joseph Gastwirth, a member of the Research Committee, to the Advisory Council on Research; and the administration has appointed Professor William J. Briscoe and Professor Ravi Achrol, members of the Advisory Council, to the Senate Research Committee.

5. ANNOUNCEMENTS

The next meeting of the Executive Committee is on September 25th. Please submit resolutions or reports for the agenda of the October Senate meeting prior to the 25th.

(9/25/98)

FACULTY SENATE COMMITTEES
1998-99 Session

STANDING COMMITTEE CHAIRS*
1998-99

EXEC. CTE.
LIAISON

- | | | |
|-----|---|------------|
| 1. | ADMINISTRATIVE MATTERS AS THEY AFFECT THE FACULTY
Chair, Professor John R. Harrauld | Gallo |
| 2. | ADMISSIONS POLICY, STUDENT FINANCIAL AID, AND
ENROLLMENT MANAGEMENT
Chair, Professor Anthony M. Yezer | Harrington |
| 3. | APPOINTMENT, SALARY, AND PROMOTION POLICIES
Chair, Professor John G. Boswell | Boswell |
| 4. | ATHLETICS AND RECREATION
Chair, Professor David E. Silber | Wilmarth |
| 5. | EDUCATIONAL POLICY
Chair, Professor Michael J. Sodaro | Robinson |
| 6. | FACULTY DEVELOPMENT AND SUPPORT
Chair, Professor Murli M. Gupta | Harrington |
| 7. | FISCAL PLANNING AND BUDGETING
Chair, Acting, Professor Edward J. Cherian | Wirtz |
| 8. | HONORS AND ACADEMIC CONVOCATIONS
Chair, Acting, Professor Michael S. Castleberry | Robinson |
| 9. | LIBRARIES
Chair, Professor Edward D. Berkowitz | Agnew |
| 10. | PHYSICAL FACILITIES
Chair, Professor Gary L. Simon | Boswell |
| 11. | PROFESSIONAL ETHICS AND ACADEMIC FREEDOM
Chair, Professor William B. Griffith | Wirtz |
| 12. | RESEARCH
Chair, Professor Sharon H. Lynch | Gallo |
| 13. | UNIVERSITY AND URBAN AFFAIRS
Chair, Professor Yvonne Captain | Wilmarth |
| 14. | JOINT COMMITTEE OF FACULTY AND STUDENTS
Co-Chair, Professor David W. McAleavey | Agnew |

MEMBERS OF THE FACULTY SENATE COMMITTEES
1998-99 Session

Executive Committee

Smith A101A	Lilien F. Robinson (CSAS), Chair	4-7094
Phillips 310	Hugh L. Agnew (ESIA)	4-6232
2134 G St. #201	John G. Boswell (GSEHD)	4-7117
Ross 538	Linda L. Gallo (SMHS)	4-3521
Phillips 609	Robert J. Harrington (SEAS)	4-3158
LLibr B303C	Arthur E. Wilmarth, Jr. (GWLS)	4-6386
Mon 403D	Philip W. Wirtz (SBPM)	4-6369
Rice 8th Flr	Stephen J. Trachtenberg, President, <u>ex officio</u>	4-6500

ADMINISTRATIVE MATTERS AS THEY AFFECT THE FACULTY

*Chair: Harrald, John R., Engineering Management
 *Cawley, James F., Medicine
 Harizanov, Valentina, Mathematics
 Keiser, John, Pathology
 Mueller, Ralph, Educational Leadership
 McWright, Cornelius, (Emeritus) Forensic Sciences
 Umpleby, Stuart, Management Science

ex officio:

Bortz, Walter M., Vice President for Administrative and Info. Svcs.
 *Gallo, Linda L., Executive Committee Liaison
 Grossman, John, H., Dean, Acting, Medical School & Health Sciences
 Katz, Louis H., Vice President and Treasurer

ADMISSIONS POLICY, STUDENT FINANCIAL AID, AND ENROLLMENT MANAGEMENT

*Chair: Yezer, Anthony M., Economics
 Chalofsky, Neal, Human Resource Development
 Huve, Gerard, Romance Languages & Literatures
 Packer, Randall, Biological Sciences
 Prasad, Srinivas, Management Science

ex officio:

Chernak, Robert A., Vice President for Student & Academic Supp. Svcs.
 *Harrington, Robert J., Executive Committee Liaison
 Lehman, Donald R., Vice President for Academic Affairs
 Napper, Kathryn, Director of Admissions
 Rizzuto, Anthony, Student Liaison
 Reynolds, Louisa, Director, Graduate Enrollment Support Services
 Rypkema, Geri, Director, Fellowship & Graduate Student Support
 Selinsky, Brian P., Registrar
 Sigelman, Carol, Associate Vice President for Research & Grad. Studies
 Small, Daniel, Director of Enrollment Management Administration

*Member of the Senate

APPOINTMENT, SALARY, AND PROMOTION POLICIES, (INCLUDING FRINGE BENEFITS)

- *Chair: Boswell, John G., Educational Leadership
 - Abravanel, Eugene, Psychology
 - Carayannis, Elias, Management
- *Gupta, Murli M., Mathematics
 - Hill, Peter P., (Emeritus) History
 - Jenkins, Robert L., Psychiatry
 - Kirsch, Arthur, (Emeritus) Statistics,
 - Knowlton, Robert, Biological Sciences
 - Kyriakopoulous, Nicholas, EECS
 - Park, Robert E., Law
 - Tuazon, Carmelita, Medicine
 - West, Lynda, Teacher Preparation & Special Education
- *Wirtz, Philip W., Management Science

ex officio:

- Bortz, Walter M., Vice President for Administrative & Info. Svcs.
- *Boswell, John G., Executive Committee Liaison
- Kaplan, Susan, Associate Vice President for Human Resources
- Katz, Louis H., Vice President and Treasurer
- Lehman, Donald R., Vice President for Academic Affairs
- Sarkani, Shahram, Associate Dean, SEAS
- Stewart, Andrea W., Director, Gelman Library Administration

ATHLETICS AND RECREATION

- *Chair: Silber, David E., Psychology
 - Paup, Donald C., Exercise Science
 - Poppen, Paul, Psychology
 - Regnell, Joan, Speech & Hearing
 - Rowley, David, Chemistry
 - Sullivan, Patricia A., Exercise Science
 - Turley, Catherine, Radiology

ex officio:

- Caress, Edward A., Executive Associate Dean, CSAS
- Chernak, Robert A., Vice President for Student & Academic Supp. Svcs.
- Giamela, Lonnie, Student Liaison
- Kvancz, Jack, Director of Athletics and Recreation
- Warner, Mary Jo, Senior Associate Director of Athletics & Recreation
- *Wilmarth, Arthur E., Jr., Executive Committee Liaison
- Young, Michael K., Dean, Law

*Member of the Senate

EDUCATIONAL POLICY

*Chair: Sodaro, Michael J., Political Science/IERES
 Hufford, Terry L., Biological Sciences
 Karcher, Donald, Pathology
 Katz, Irving, Mathematics
 McGraw, Steve, Emergency Medicine
 Youens, Laura, Music

ex officio:

Aronovitch, Josh, Student Liaison
 Beil, Cheryl, Director, Academic Planning & Assessment
 Chernak, Robert A., Vice President for Student & Academic Supp. Svcs.
 Futrell, Mary H., Dean, GSEHD
 Harter, Elizabeth, Librarian III, Gelman Library
 Lehman, Donald R., Vice President for Academic Affairs
 Napper, Kathryn, Director of Admissions
 *Robinson, Lilien F., Executive Committee Liaison
 Selinsky, Brian P., Registrar
 Sigelman, Carol, Associate Vice President for Research & Grad. Studies
 Small, Daniel, Director of Enrollment Management Administration
 Stebelman, Scott, Research Librarian, Gelman Library

FACULTY DEVELOPMENT AND SUPPORT

*Chair: Gupta, Murli M., Mathematics
 Detrick, Barbara, Pathology
 Maguire, Brian J., Emergency Medicine
 *Mergen, Bernard, American Studies
 Miller, Wayne C., Exercise Science
 *Nagy, Thomas J., Management Science
 Reeves, Philip, (Emeritus) HSMP and HCS
 Robinson, E. Arthur, Mathematics
 Steiner, George, (Emeritus) German

ex officio:

Bortz, Walter M., Vice President for Administrative & Info. Svcs.
 *Harrington, Robert J., Executive Committee Liaison
 Jackson, Rebecca, Gelman Library
 Linebaugh, Craig, Associate Vice President for Academic Planning
 and Special Projects
 Nutty, David, Associate University Librarian for Information Services
 and Technology, Gelman Library
 Rogers, Thomas A., Jr., Director, Human Resources Services

*Member of the Senate

FISCAL PLANNING AND BUDGETING

Acting Chair: Cherian, Edward J., Information Systems
Confessore, Sharon J., Human Resource Development
Fife, Jonathan, Educational Leadership
Garris, Charles A., Engineering
*Griffith, William B., Philosophy
Kwoka, John, Economics
Lang, Roger H., EECS
*Loew, Murray, EECS
Paratore, Salvatore R., Educational Leadership
Waters, Robert C., Engineering Management
*Yezer, Anthony M., Economics

ex officio:

Bass, Gerald H., Associate V.P. for Health Economics, Medical Center
Beard, Sheila, Assistant Vice President for Budget
Boselovic, Don, Associate Vice President for Finance
Chernak, Robert A., V.P., for Student and Academic Supp. Svcs.
Harding, Harry, Dean, Elliott School of International Affairs
Katz, Louis H., Vice President and Treasurer
Lehman, Donald R., Vice President for Academic Affairs
Siggins, Jack, University Librarian
Whitaker, Roger, Associate Vice President for Academic Development and Continuing Education
*Wirtz, Philip W., Executive Committee Liaison

HONORS AND ACADEMIC CONVOCATIONS

Acting Chair: Castleberry, Michael S., Special Education
Castleberry, Michael, Teacher Preparation & Special Education
*Hoare, Carol, Human Development
Perros, Theodore, (Emeritus) Chemistry
Rashid, Martha (Emeritus) Educational Leadership
Regnell, Joan R., Speech & Hearing

ex officio:

Anderson, G. David, University Archivist, Gelman Library
Holland, Sandy H., University Relations
Holz, Jennifer, Student Liaison
Kasle, Jill F., University Marshal
Lehman, Donald R., Vice President for Academic Affairs
*Robinson, Lilien F., Executive Committee Liaison
Selinsky Brian P., Registrar
Shipway, Lynn D., Special Assistant to the Vice President for Administrative & Information Services

LIBRARIES

*Chair: Berkowitz, Edward D., History
 Glick, Irving I., Mathematics
 Harizanov, Valentina, Mathematics
 King, James (Emeritus) German
 Lowe, John, Geography
 Phillips, Terry M., Medicine
 Rice, Charles E., Psychology

ex officio:

*Agnew, Hugh L., Executive Committee Liaison
 Bader, Shelley A., Director, Medical Library
 Groves, Kevin, Student Liaison
 Lehman, Donald R., Vice President for Academic Affairs
 Pagel, Scott B., Librarian, Law Library
 Siggins, Jack, University Librarian
 Sterling, Christopher, Associate Dean for Graduate Studies, CSAS

PHYSICAL FACILITIES

*Chair: Simon, Gary L., Medicine
 Junghenn, Hugo, Mathematics
 O'Rear, Charles, Forensic Science
 *Peroni, Robert J., Law
 Sabelli, Bradley W., Theatre & Dance
 Schlagel, Richard H., Philosophy

ex officio:

*Boswell, John G., Executive Committee Liaison
 Bortz, Walter M., Vice President for Administrative & Info. Svcs.
 Ingle, Alan L., Associate Vice President for Business
 Katz, Louis H., Vice President and Treasurer
 Linebaugh, Craig, Associate Vice President for Academic Planning
 and Special Projects
 MacEwen, Virginia, Librarian II & Chair, Gelman Library Space Com.
 Rizzuto, Anthony, Student Liaison

*Member of the Senate

PROFESSIONAL ETHICS AND ACADEMIC FREEDOM

- *Chair: Griffith, William B., Philosophy
- Darr, Kurt, Health Sciences Management & Policy
- Goodenough, David J., Radiology
- *Harrington, Robert J., EECS
- Harrison, Cynthia E., History and Women's Studies
- Johnson, Diana, Biological Sciences
- *Johnston, Gerald P., Law
- Kahn, Walter K., EECS
- Lobuts, John, Management Science
- McDonald, Jane A., Educational Leadership
- Pierpont, Howard C., (Emeritus) Surgery
- Robinson, David, Jr., Law
- *Simon, Gary, Medicine
- Stephanic, Jeffrey, Art

ex officio:

- Lefton, Lester A., Dean, Columbian School
- Linebaugh, Craig, Associate Vice President for Academic Planning and Special Projects
- Weston, Beth, Librarian III, Gelman Library
- *Wirtz, Philip W., Executive Committee Liaison
- Young, Michael K., Dean, Law

RESEARCH

- *Chair: Lynch, Sharon H., Teacher Prep. & Special Education
- +Achrol, Ravi S., Marketing
- Berman, Barry L., Physics
- +Briscoe, William J., Physics
- Goldberg, Caren, Management Science
- Gastwirth, Joseph, Statistics
- Painter, William (Emeritus) Law
- Romines, Ann, English
- Saenz, Pilar (Emeritus) Romance Languages & Literatures
- Schlagel, Richard, H., Philosophy
- Wessels, Barry, Radiology

ex officio:

- *Gallo, Linda L., Executive Committee Liaison
- Ladisch, Stephan, Director, GWU Institute of Biomedical Sciences
- Mazzuchi, Thomas A., Interim Dean, SEAS
- Sigelman, Carol, Associate Vice President for Research & Grad. Studies
- Stebelman, Scott, Research Librarian, Gelman Library

+ Representative from Advisory Council on Research

*Member of the Senate

UNIVERSITY AND URBAN AFFAIRS

*Chair: Captain, Yvonne, Romance Languages & Literatures
Brown, Walter, Educational Leadership
Birou, Laura, Management Science
Nashman, Honey W., Human Services
Steeves, Kathleen, Teacher Prep. & Special Education
Umpleby, Stuart, Management Science

ex officio:

Brock, Melvin, Acting Director, Multicultural Student Services
Demczuk, Bernard, Assistant V.P. for District of Columbia Affairs
Green, Judith, Director, International Services Office
Henderson, Francine, Head, Special Collections, Gelman Library
Katz, Louis H., Vice President and Treasurer
Konwerski, Peter, Campus Activities
Marootian, Jeff, Student Liaison
Phillips, Susan M., Dean, School of Business & Public Management
Willis, Ronald, Assistant Vice President for Congressional, Federal and State Relations
*Wilmarth, Arthur E., Jr., Executive Committee Liaison

The following Committee is not a Standing Committee of the Faculty Senate but is listed for your information:

JOINT COMMITTEE OF FACULTY AND STUDENTS

Faculty Members:

*Co-Chair: McAleavey, David W., English
*Agnew, Hugh L., History
Artz, John, Management Science
Beck, Sylven, Elementary Education
Doroslovacki, Milos, Engineering & Applied Science
Fife, Jonathan D., Educational Leadership
Regnell, Joan, Speech & Hearing
Sabelli, Bradley W., Theatre/Dance

ex officio:

*Agnew, Hugh L., Executive Committee Liaison
Beaulieu, Adrian, Director of International Programs, ESIA
Beil, Cheryl, Director of Academic Planning & Assessment
Chernak, Robert A., Vice President for Student & Academic Supp. Svcs.
Donnels, Linda, Dean of Students
Gargano, Michael, Executive Director, Student Activities Center
Lefton, Lester A., Dean, Columbian School
Wilson, Robert J., Asst. Dir., Educ. Svcs., Univ. Couns. Ctr.
Wooldridge, Annie B., Assistant Vice President

Student Members:

Co-Chair: Siple, Adam
Aronson, Lauren
Giamela, Lonnie
Roberto, Liz
Sayegh, Tony
Schuman, Geoff
Strayer, Susie

ex officio:

Potter, Carrie, President, Student Association
Strauss, Jesse, Executive Vice President, Student Association

*Member of the Senate

THE GEORGE WASHINGTON UNIVERSITY
Washington, DC

The Faculty Senate

August 31, 1998

**The Faculty Senate will meet on Friday, September 11, 1998, at
2:10 p.m. in the Morris Room, University Club, 3rd Floor, Marvin Center.**

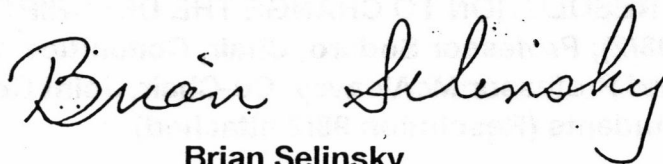
AGENDA

- 1. Call to order**
- 2. Approval of the minutes of the regular meeting of May 8, 1998, as distributed**
- 3. Resolutions:**
 - (a) A RESOLUTION TO CHANGE THE DESCRIPTION OF THE Z SYMBOL (98/2); Professor Sodaro, Chair, Committee on Educational Policy and Professor McAleavey, Co-Chair, Joint Committee of Faculty and Students (Resolution 98/2 attached)**
 - (b) A RESOLUTION TO ENHANCE UNIVERSITY RELATIONS WITH ITS RETIRED FACULTY (98/3); Professor Boswell, Chair, Committee on Appointment, Salary and Promotion Policies (including Fringe Benefits) (Resolution 98/3 attached)**
- 4. Introduction of Resolutions**
- 5. Report on Campus Planning by Louis H. Katz, Vice President and Treasurer**
- 6. General Business:**
 - (a) Nomination for election of Chairs and Members of Senate Standing Committees: Professor Edward J. Cherian, as Acting Chair of the Committee on Fiscal Planning and Budgeting; Professor David E. Silber as Chair of the Committee on Athletics and Recreation; and Chair (to be announced) of the Committee on Honors and Academic Convocations; Professors Sharon Confessore, Charles Garriss, and Anthony M. Yezer as members of the Committee on Fiscal Planning and Budgeting**

- (b) Re-scheduling October 9th Senate meeting for October 16th
(note: Columbus Day Holiday falls on October 12th)
- (c) Report of the Executive Committee: Professor Lilien F. Robinson,
Chair
- (d) 1997-98 Annual Reports of Senate Standing Committees:
Administrative Matters as they Affect the Faculty, Honors and
Academic Convocations, Libraries, Research, and Executive
Committee of the Faculty Senate (reports attached)

7. Brief Statements (and Questions)

8. Adjournment



Brian Selinsky
Secretary

A RESOLUTION TO CHANGE THE DESCRIPTION OF THE Z SYMBOL (98/2)

WHEREAS, the description of the Z grade/symbol on p. 277 of the *University Bulletin*, "The Z grade is assigned when students are registered for a course which they have not attended and in which they have done no substantial graded work" is contradictory and confusing; and

WHEREAS, on page 276 of the *University Bulletin* reference is made to "the symbol Z (Unauthorized Withdrawal)" and on page 278 to "a grade of Z," it is unclear whether or not the Z is a grade; and

WHEREAS, there is abundant evidence that this mark is being used incorrectly;

WHEREAS, the Joint Committee of Faculty and Students and the Committee on Educational Policy of the Faculty Senate have produced and approved a revised definition of the Z symbol and a policy to prevent abuses in its use; NOW, THEREFORE

BE IT RESOLVED BY THE FACULTY SENATE OF THE GEORGE WASHINGTON UNIVERSITY

1. That the description of the Z "grade" as given in the *University Bulletin* and in other bulletins of the various Schools, Colleges, and Divisions be changed to:

The symbol of Z is assigned when students are registered for a course that they have not attended or have attended only briefly, and in which they have done no graded work or when the instructor has not assigned a grade. At the end of the academic year, students' records will be reviewed; if there is more than one Z per semester, the student's record will be encumbered until released by the student's advisor or academic dean. The symbol of Z is not a substitute for any grade from A to F or an Incomplete.

Joint Committee of Faculty and Students and Educational Policy Committee
5/98

A Resolution
To Enhance University Relations with its Retired Faculty (98/3)

Whereas, good policy suggests that the University should avail itself more fully of the experience, goodwill, and volunteerism of its retired faculty, defined as those former regular active status faculty who are eligible for retirement benefits); and

Whereas, the Senate Committee on Appointment, Salary, and Promotion Policies has reviewed the University's existing relations with its emeriti and sampled the relations of other universities with their emeriti; and

Whereas, forty-four members the GW Society of the Emeriti, responding to a questionnaire, have proposed ways in which retired faculty might "re-connect" more fully with University; and

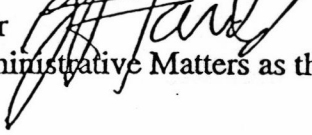
Whereas, emeriti who are now on the Alumni mailing list express the wish that retired faculty be more fully informed of campus activities;

Therefore, Be it resolved by the Faculty Senate of the George Washington University:

- (1) that the appropriate University offices mail to all retired faculty such University publications as are available to active-status faculty;
- (2) that all schools and departments create mailing-lists of their respective retired faculty for the purpose of distributing to them such notices as invite their participation in social and scholarly activities;
- (3) that schools and departments, whenever possible, afford shared desk-space and modest support services to those of their retired faculty who remain professionally active;
- (4) that the Vice President for Academic Affairs invite retired faculty to submit modified Annual Reports detailing their professional activities, with the understanding that the Office of University Relations will publicize these activities in an appropriate venue;
- (5) that the Committee on Ceremonies select outstanding retired faculty for recognition at the May Commencement ceremony; and
- (6) that various offices of the University encourage participation in the life of the University from those retired faculty who have volunteered their services.

**-INTERDEPARTMENTAL MEMORANDUM
DEPARTMENT OF ENGINEERING MANAGEMENT**

June 15, 1998

From: John Harrauld, Chair 
Committee on Administrative Matters as they Affect the Faculty

To: Doris Trone
Faculty Senate

Re: AY 1997-1998 annual report

I was appointed to the position of Chair, Senate Committee on Administrative Matters as They Affect the Faculty during the Spring 1998 semester. The Chair position was vacant during the fall and the committee was dormant. No meetings of the committee were held during the Spring semester, but an agenda has been compiled for the first AY 1998-1999 meeting to be held in September, 1998.



DEPARTMENT OF ACCOUNTANCY

June 1, 1998

Report of Faculty Senate Library Committee
Academic Year 1997-98

The Faculty Senate Library Committee did not meet during the 1997-98 academic year.

Keith E. Smith
Chairman



DEPARTMENT OF TEACHER PREPARATION AND SPECIAL EDUCATION

TO: Doris Trone

FROM: Michael Castleberry

RE: Report of the Faculty Senate Committee
on Honors and Academic Convocations

The Committee activities during the fall semester were supplanted by the work of various committee members on the university-wide Committee on Commencement which reported to the President in January, 1998. During the fall semester the committee caucused on two occasions to review and recommend candidates for consideration by the President and the Board of Trustees for honorary degrees and those names were forwarded.

The committee forwarded names again in the spring semester for candidates being considered for the 1999 commencement to the President and for recommendation by him to the Board of Trustees meeting at the time of the May convocation. This activity completed the honors work of the committee for the year.

For the Committee:

Michael Castleberry, Chair
Ormond Seavey
Paul Swiercz
Douglas Jones
Joan Regnell
Martha Rashid

MSC:lp

Final Report of the Faculty Senate Committee on Research Spring, 1998

The Committee on Research met six times during the 1997-98 academic year. Our primary concerns were to understand what it would take for GWU to attain the status of a Research I institution (namely increased activity in federally funded projects), and to determine what sort of incentives or structures might facilitate that goal. During the first semester, we reviewed extant documents, recent and historical, which provided an overview of research activity at GWU. We learned that the University is on the cusp of attaining Research I status. Consequently, by examining the data on barriers to research, we conceived of an incentive system that might increase federal funding and improve the research climate for new faculty.

Through funds unexpectedly made available through Vice President Sigelman's Office, we proposed a new incentive, "Released Time for Research", which was further shaped by Research Advisory Council and the Council of Deans, guided by VP Sigelman and supported by VP Lehman. Enclosed is a copy of the incentive program sent to deans. By the end of June, 1998, we should have some idea about the number of faculty who found this experimental incentive system attractive. We will continue to follow faculty who participated over the next two years to determine the effects of this effort.

In addition, the Committee also reviewed a new revised copyright policy and sent it forth to the Faculty Senate for review. The Senate, in turn, assigned it to an ad hoc committee that includes copyright law experts from the Law School, who will give it a thorough review.

During the spring semester, our Committee met with Maryanna Kieffer and Helen Spencer from the Office of Sponsored Research to discuss some of the means by which the University supports and encourages faculty research. Ms. Kieffer discussed the CORS system. We also provided feedback to OSR on the 1998 Scholars' Showcase. Ms. Spencer discussed informal avenues for research opportunities that sometime occur within departments. Some departments have research mentoring programs for new faculties, and others write new faculty members into ongoing grants.

In our last meeting of the year, the Faculty Senate Research Committee met with the Research Advisory Committee in a joint session where we discussed research issues and incentives. We filled a survey form to rank order the incentive systems in order to determine research budget priorities for the 1998-99 academic year. This input directly affects the Strategic Plan for Research and V.P. Sigelman's budget requests for the upcoming year.

We left outstanding two agenda items for the next academic year. The consensus of the Research Committee was that it would be useful to explore opportunities for faculty to engage in

collaborative research across the University, as well as with entities outside of it. The general feeling was that faculty would benefit from explorations of how to initiate more of these types of efforts. The Committee also wants to encourage, acknowledge and publicize ongoing research efforts throughout the year by initiating a "Research Gazette", possibly on the University Web Page. This would keep the University community abreast of research-related activities (conferences, guest speakers, grants submitted, publications) as they occur.

Respectfully submitted,

Sharon Lynch, Chair

Members: Barry Berman, Bernard Bouscarel, Michael Bradley, Barbara Detrick, Hugo Junghenn, Roger Lang, Srinivas Prasad, Anne Romines, Carol Sigelman, Hugo Woolf



ASSOCIATE VICE PRESIDENT FOR RESEARCH & GRADUATE STUDIES

MEMORANDUM

TO: Mary Futrell, Dean, GSEHD
Harry Harding, Dean, ESIA
James Kee, Interim Dean, SBPM
Lester Lefton, Dean, CSAS
Thomas Mazzuchi, Interim Dean SEAS

FR: Carol Sigelman *Carol*
Associate Vice President for
Research and Graduate Studies

DATE: March 5, 1998

RE: Released Time for Research

As Don Lehman indicated at the Dean's brownbag, in FY 98-99 only there will be available for use an excess of approximately \$45,000 in the Research Enhancement Fund (REF) account due to the phasing out of two REF programs. I consulted the Advisory Council on Research about how we might best use this money, and the decision was to implement a pilot test of a plan hereby called the Research Released Time Program that the Faculty Senate Committee on Research, headed by Sharon Lynch, was about to propose. The idea is to provide matching money to deans to allow them to provide a course release for a faculty member who plans to write a proposal for outside funding.

The Faculty Senate Committee initially wanted to stipulate that the proposal be to a federal funding agency so that any awards received would contribute toward the goal of becoming a Research I university. However, we decided to open it up to submitters of any grant proposal as long as its focus is research rather than training or service. My office will provide up to \$2,000 per faculty member, or two-thirds of the cost of a replacement instructor for one course, whichever is lower. The remainder must be provided by you (perhaps from REIA funds). The main thing faculty say they need in order to increase their grant getting is the time to write proposals; this program will provide a few of them with just that. The goal is to provide this opportunity to at least four faculty members per school during the 1998-99 academic year (counting summer 1999), with the exception of CSAS, which can fund six.

It is up to you to make the opportunity known to whomever you choose to make it known; you may want to target particularly promising departments or open the competition to all comers. You should request, and awards will be made on the basis of, a 1-2 page description of the proposal -- title, investigator, proposed funding source, basic rationale, methodology, and potential value. I

will then fund proposals based on your providing me with a ranked list of the proposals submitted from your school and the proposals themselves by **June 1, 1998**. I will honor your rankings and will exert my own judgment only if I must reallocate any slots unused in one school to other schools (using your rankings as a guide, of course). Please also indicate in your submission how many faculty you would be willing to share the cost of sponsoring and what the costs would be.

We very much want you to think strategically about how to best use this research incentive program. What program areas within your school stand the best chance of obtaining outside funding? Which faculty are most likely to use and benefit from the opportunity to produce a funded grant? Do some faculty have interests that mesh particularly well with school priorities or with federal initiatives? Might a department's research program be given a jump start? Might partnerships be forged?

Please ask faculty whether they want a course release in Fall, 1998, or Spring, 1999, or possibly as supplemental summer salary for the summer of 1999 (also to be matched by the school). Please also arrange for there to be a system of accountability such that the researcher will owe his or her department a course or a sum of money if a grant proposal is not submitted within one year from the end of the funding period. I will track what becomes of these grant applications so that we know whether or not the Research Released Time program resulted in increased research in your school and had positive ripple effects on your programs.

I leave the rest of the logistics to you. The real merit of this proposal is that it will communicate that GW supports faculty in their efforts to seek external funding for their work. I hope it is something you will want to continue in future years. Please let me know if I can be of any assistance as you implement this plan, and please let me know if you have any concerns or questions. I hope you and your faculty will be as enthusiastic as we about this concept.

cc: Don Lehman, VPAA

ANNUAL REPORT
of
THE EXECUTIVE COMMITTEE OF THE FACULTY SENATE
1997-1998 SESSION

The Executive Committee established the agenda for eight regular meetings of the 1997-1998 session.

The Executive Committee referred a variety of matters for consideration and action to standing committees. It transmitted to the Committee on Professional Ethics and Academic Freedom the report and recommendations of a special committee on the grievance process. The special committee proposed a number of changes to the current grievance process. Other matters referred to the Committee on Professional Ethics and Academic Freedom included a review of the procedures under the sexual harassment policy; a review of the Faculty Code provisions on faculty votes of confidence with respect to administrative officers; and Faculty Code provisions for faculty recommendations of emeriti status for retiring faculty. Reports on the last two matters were presented to the Faculty Senate by the Committee Chair, Professor Johnston.

The Executive Committee requested a review by the Committee on Educational Policies of the revised policy on dissertation procedures. The latter supported the policy. Also requested of the same Committee was a study and report of grade distribution and grade inflation as well as a review of a policy on the assignment of the grade "Z" drafted by the Joint Committee of Faculty and Students.

During the 1997-1998 session the Executive Committee arranged for deliberations of nine resolutions, of which eight were adopted and one referred to the Committee on Professional Ethics and Academic Freedom. A tabulation of these resolutions is attached. The response of President Trachtenberg will be distributed when available.

The Executive Committee also arranged for the presentation of a number of special reports to the Faculty Senate. These addressed retirement opportunities and incentives; the grievance procedures; recruitment and retention of women faculty and faculty of color; campus renovation and planning; "Students First" project; Mount Vernon update; and the new University Club.

The Executive Committee appointed ad hoc committees on the Conflicts of Interest Policy, Copyright Policy, and the Mount Vernon campus. In the case of the latter, the Committee was subsequently elected by the Faculty Senate. Its members also serve on the Administration's Mount Vernon Advisory Committee.

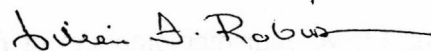
In May 1997, in accordance with the Faculty Code, the Executive Committee was notified of an administrative nonconcurrence in the Columbian School of Arts and Sciences. The case was reviewed by the Executive Committee, which advised that the Dean had presented "compelling" reasons and provided "supporting reasons." The

Department elected to have President Trachtenberg make the final determination in the case. He sustained the Dean's nonconcurrence.

During the 1997-1998 session three grievances, already in process, were brought to closure. One, from the School of Medicine and Health Sciences, was settled through the offices of Special Mediator, Professor Carol Izumi. In a case from the Columbian School of Arts and Sciences, the Hearing Committee found the complaint non grievable under the Faculty Code. The Dispute Resolution Committee concurred with that finding. In another case from the same School, the grievant withdrew the complaint "with prejudice."

The 1997-1998 session of the Faculty Senate has considered and dealt with matters central to the success of the faculty's role in governance at the University. The Executive Committee is exceedingly grateful to Faculty Senate members and colleagues throughout the University for their hard work, dedication and support. The Committee also extends special thanks to Doris Trone and Sue Campbell for their effective and conscientious assistance in the work of the Faculty Senate.

Respectfully submitted,



Lilien F. Robinson
Chair

Members of the Executive Committee:

Hugh L. Agnew
Michael S. Castleberry
Walter K. Kahn
Frank J. Slaby
Lewis D. Solomon
Philip W. Wirtz

ex.officio, Stephen J. Trachtenberg, President



THE PRESIDENT

TO: Lilien F. Robinson

FROM: Stephen J. Trachtenberg

SUBJECT: Faculty Senate Resolutions/1997-98 Session

DATE: July 15, 1998

Lilien: I have your memorandum of April 15 providing a roster of resolutions acted upon by the Faculty Senate during the 1997-98 session. As you requested, I am pleased to attach the response of the Administration to these resolutions for inclusion in the Faculty Senate Annual Report.

SJT/hdi
Attachment

Resolutions 1997-98 Session

Resolution No.	Date of Meeting	Title of Resolution	Action	Response of administration
97/1	5/9/97	A Resolution to Amend the Bylaws of the Faculty Senate	Referred, 5/9/97	Referred to Professional Ethics and Academic Freedom Committee --We concur with the Senate that paragraph 3 of Res. 97/1 may be problematic and agree in the referral for further consideration to the Professional Ethics and Academic Freedom Committee
97/2	5/9/97	A Resolution to Re-Affirm the Policy on Conflict of Interest for Faculty Members of The George Washington University and to Endorse the Procedures for Review of Possible Faculty Conflicts of Interest	Adopted, as amended 5/9/97	See 97/6 below.
97/3★	5/9/97	A Resolution Regarding Nondiscrimination	Adopted, 5/9/97	Agreed
97/4	5/9/97	A Resolution Expressing Support of Proposed Changes in the Policies of the Gelman Library Regarding Access and Circulation	Adopted, as amended 5/9/97	Agreed
97/5★	11/14/97	A Resolution to Provide Procedural Guidance on Extended Unpaid Leaves of Absence	Adopted, 11/14/97	Agreed

★. Code amendments

Resolutions 1997-98 Session

Resolution No.	Date of Meeting	Title of Resolution	Action	Response of administration
97/6	2/10/98	A Resolution to Endorse a University Policy on Conflicts of Interest	Adopted, 2/10/98	Agreed
97/7	12/12/97 1/16/98	A Resolution on Interdisciplinary Programs (Same resolution as above)	Referred, 12/12/97 Adopted, as amended, 1/16/98	Referred to Professional Ethics and Academic Freedom Committee--Agreed as amended, 1/16/98
97/8★	1/16/98	A Resolution on Tenure by Default	Adopted, as amended, 1/16/98	Agreed in principal on a provisional basis, subject to further action by the Senate on clarifying language proposed by the Board of Trustees. A response to the Board of Trustees is expected by the Trustees in time for their consideration at the October, 1998 Board of Trustees meeting
97/9	2/10/98	A Resolution Regarding the Role of the <u>Ad Hoc</u> Committee on the Mount Vernon Campus of The George Washington University	Adopted, 2/10/98	Agreed

★ - Code amendment